

The Board of School Trustees of the Lebanon Community School Corporation met on January 12, 2024, at 7:30 a.m. at Lebanon High School in the Herman B Wells Community Center, 510 Tiger Way, for the annual Reorganization Meeting.

BOARD MEMBERS PRESENT: Mr. Parks, Mrs. Hutcheson, Mr. Hendrix, and Mr. Clouser were present. Mrs. Jones was absent.

OTHERS PRESENT: Dr. Milleman, Mr. Dennis and 4 others

### PLEDGE OF ALLEGIANCE

Mr. Clouser led everyone in the Pledge of Allegiance.

### MISSION STATEMENT

Mrs. Hutcheson read the Mission Statement of the School Corporation.

### ELECTION OF OFFICERS

Mrs. Hutcheson made the motion to nominate Mr. Parks for President, Mr. Hendrix seconded the motion, which passed unanimously.

Mr. Hendrix made the motion to nominate Mrs. Hutcheson for Vice President. Mr. Clouser seconded the motion, which passed unanimously.

Mr. Clouser made the motion to nominate Mrs. Jones for Secretary. Mr. Hendrix seconded the motion, which passed unanimously.

### ROUTINE REORGANIZATION MATTERS

The Reorganization Matters approved are:

**A. Establish regular meeting date, time and place**

It was recommended for the 3<sup>rd</sup> Tuesday at 7:00 p.m. at the Herman B Wells Community Room with the first Tuesday held in abeyance if there is a need for another meeting.

**B. Establish School Board Annual Salary and Benefits**

The maximum sum of \$2000 plus a per diem rate is provided by statute. Presently the salary is \$2000 plus a per diem of \$112.00 for Regular School Board meetings and \$62.00 for Executive and Special Sessions.

**C. Appoint School Corporation Treasurer**

We will continue appointment of the current Treasurer, Melissa Moore.

**D. Appoint School Corporation Extra-Curricular Fund Treasurer**

We will continue appointment of Connie Bruder as the Extra-Curricular Fund Treasurer

**E. Appoint School Corporation Extra-Curricular Fund Supervisor**

We will continue appointment of Chief Financial Officer, Zach Dennis

**F. Approve Bonds for School Treasurer & Extra-Curricular Fund Treasurer, Accounts Payable**

\$1,000,000 and \$1,000,000 respectively for Zach Dennis, Melissa Moore, Brittney Robbins, and Connie Bruder

**G. Authorize Business Manager to Prepay All Invoices Reflecting Discount, and Any Which Payment is Mandated by Statute, Regulation or Other Valid Directive****H. Authorizes Business Manager to Manage Gift Card Purchases According to School Corporation Policy****I. Appoint School Corporation General Counsel**

We will continue the appointment of Parr Richey Frandsen Patterson & Kruse LLP as our General Counsel.

**J. Appoint School Corporation Attendance Officer**

This is a required statute. We will continue appointment of Director of Operations.

**K. Authorize Use of Check Signer and Rubber Stamp****L. Approve Use of Corporation Credit Cards**

Chase Credit Cards for	Limit
Dr. Milleman	\$7,500.00
Diane Scott	\$5,000.00
Kari Ottinger	\$4,000.00
Lexy Britt	\$5,000.00
Madeline Sandberg	\$2,500.00
Chad Martin	\$2,500.00
Bronsen Smith	\$15,000.00
Frank Meyer	\$8,000.00
William Gee	\$5,000.00
Kristen Scott	\$2,500.00
Jeremy Rodibaugh	\$2,500.00
Doyle Dunshee	\$5,000.00
Phil Levine	\$7,500.00
McKenzie Leckrone	\$4,000.00
Janet Dye	\$4,000.00
Amber Moore	\$4,000.00
HBS Principal	\$4,000.00
Steve Smith	\$2,500.00
Joe Howell	\$15,000.00
Becky Nichols	\$5,000.00
Melissa Moore	\$5,000.00
Connie Bruder	\$5,000.00
Zach Dennis	\$100,000.00
Brittney Robbins	\$100,000.00
Stuart Anstead	\$10,000.00

Amazon	\$50,000.00
Building Credit Cards for	Limit
Administration Center	\$2,500.00
LHS Athletics	\$4,000.00
LMS Athletics	\$5,000.00
Central	\$4,000.00
Harney	\$4,000.00
Hattie B. Stokes	\$4,000.00
Joint Services	\$2,500.00
LHS	\$4,000.00
LMS	\$4,000.00
Perry-Worth	\$4,000.00
Service Center	\$2,500.00
Transportation	\$2,500.00

**M. Provide Institutional Membership in Indiana Association of Public School Superintendents and the Indiana School Boards Association**

**N. Appoint School Board Members to Committees**

Committee Appointments will remain as listed until January 1, 2025 are as follows:

- a. Bid Opening Sub-Committee – Mr. Parks and Mrs. Jones  
(Alternates – Mr. Dennis or Dr. Milleman)
- b. Building and Grounds – Mr. Clouser and Mr. Hendrix
- c. Curriculum – Mrs. Jones and Mr. Hendrix
- d. Technology – Mrs. Hutcheson and Mr. Parks
- e. Strategic Planning – Mr. Clouser and Mrs. Jones
- f. Finance – Mrs. Jones and Mr. Parks
- g. Bylaws and Policy – Mrs. Hutcheson and Mr. Hendrix
- h. Agriculture Advisory Committee – Mr. Clouser
- i. Boone County Redevelopment Commission – Mrs. Hutcheson
- j. City of Lebanon Redevelopment Commission – Mr. Parks
- k. Whitestown Redevelopment Commission – Mr. Clouser

**O. Elect Officers to Board of Finance**

These will be the same officers as elected to the positions of Board President, Vice-President and Secretary.

**P. Minute Preparation and Board Meeting Attendance**

Mrs. Beltran, Secretary of the Board - \$112.00 per meeting

**Q Conflict Of Interest Form Approval**

Mr. Clouser made a motion to approve the Reorganization Matters A-Q as presented. Mr. Hendrix seconded the motion, which passed unanimously.

INFORMATION AND BOARD DISCUSSION

Mr. Parks adjourned the meeting at 7:53 am.

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Mr. Parks, President

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Mrs. Hutcheson, Vice-President

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Mrs. Jones, Secretary

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Mr. Hendrix, Member

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Mr. Clouser, Member

Board of School Trustees